

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**Community Development Section****State CDBG Program**

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**CDBG****Community Development Block Grant Program****MANAGEMENT MEMORANDUM****Memorandum Number: 04-06**

TO: All Eligible Jurisdictions and Interested Parties **DATE: June 18, 2004**
SUBJECT: HUD Relocation Training Workshops.

Purpose of this Memo

To notify all eligible jurisdictions and interested parties of HUD sponsored Relocation Workshops.

State CDBG staff is working with HUD Region 9 staff in putting on several one day relocation trainings through out the state. Attached is an Information Bulletin from HUD which outlines the dates and times of the trainings. It also includes a registration form for you to use if you are able to attend. The training is free and any travel expenses or staff time costs can be reimbursed from CDBG general administration funds under your open grants or local program income.

We encourage all our grantees and interested parties to attend this training and receive valuable information on staying in compliance with relocation laws. Thanks for your attention to this matter and our staff looks forward to seeing you at the trainings.



HUD

Information Bulletin

MEMORANDUM FOR: Region IX Grantees

FROM: Steven B. Sachs, Director, Community Planning and Development
Division, California State Office

SUBJECT: Announcement of Relocation Training

In response to our review of relocation activities in the Region, and growing concerns about the appropriate application of the Uniform Relocation Act (URA) and Section 104(d), we are pleased to present two one-day relocation seminars. The seminars are intended for HUD grantees, sub-grantees of the California Department of Housing and Community Development, nonprofit organizations and developers. In addition to an overview of the URA and Section 104(d), presenters will address concerns identified in the review of relocation activities in the Region and be available to answer your relocation questions. The training agenda will also include an update on the proposed changes to the URA and the implementing regulations.

Presenters at the seminars will include relocation specialists from HUD, the California Department of Housing and Community Development, Crossroads Right of Way and the Western Center on Law and Poverty. The training seminars are scheduled for:

DATE: Thursday, July 29, 2004
TIME: 9:00 am – 4:00 pm
PLACE: Secretary of State Auditorium
1500 – 11th Street
Sacramento, California

DATE: Friday, September 3, 2004
TIME: 9:00 am – 4:00 pm
PLACE: Fresno Exhibit Hall
848 M Street
Fresno, California

Two additional seminars are tentatively planned for later in the year in Southern California. All of the seminars will generally cover the same material. Space is limited so please submit your registration form as soon as possible.

To register for one of the seminars, complete the registration information on the attached form and return it by fax or email. If you have questions about the training seminars, contact HUD Region IX Relocation Specialist Jay Smith, at (415) 436-8173, California HCD Relocation Specialist Carlene DeMarco, at (916) 324-3757 or Los Angeles Area HUD Office Southern California Relocation Specialist Jana Bickel, at (213) 894-8000 x 3332.

Registration Information For Relocation Training Seminars

Thursday, July 29, 2004
9:00 a.m. – 4:00 p.m.
Secretary of State Auditorium
1500 – 11th Street
Sacramento, California

Friday, September 3, 2004
9:00a.m. – 4:00 p.m.
Fresno Exhibit Hall
848 M Street
Fresno, California

Registration is free, but space is limited.

Special needs: The conference facility is accessible to persons with disabilities. Persons who need auxiliary aids or services should contact call (415) 436-8173.

Complete the registration form and fax it to
(415) 436-8412, attention Jay Smith, or email your registration to jay_smith@hud.gov.

Relocation Training Seminar: ☐ **Sacramento** ☐ **Fresno**

Name: _____

Organization: _____

Mailing address: _____

Email address: _____

Phone number: _____

Fax number: _____

Type of organization: ☐ Grantee ☐ Housing Developer ☐ Nonprofit Service Provider

Other _____
 Type

Each registered participant will receive a confirmation letter by fax or email. To ensure that we have enough training material for every participant, registration must be received for the Sacramento training by July 15 and the Fresno training by August 20. MCLE will be provided for attorneys.